

Curriculum Vitae

Christopher John Wyatt

AGE: 37
PHONE: 0422 227 424
EMAIL: wyatte@hvgs.nsw.edu.au

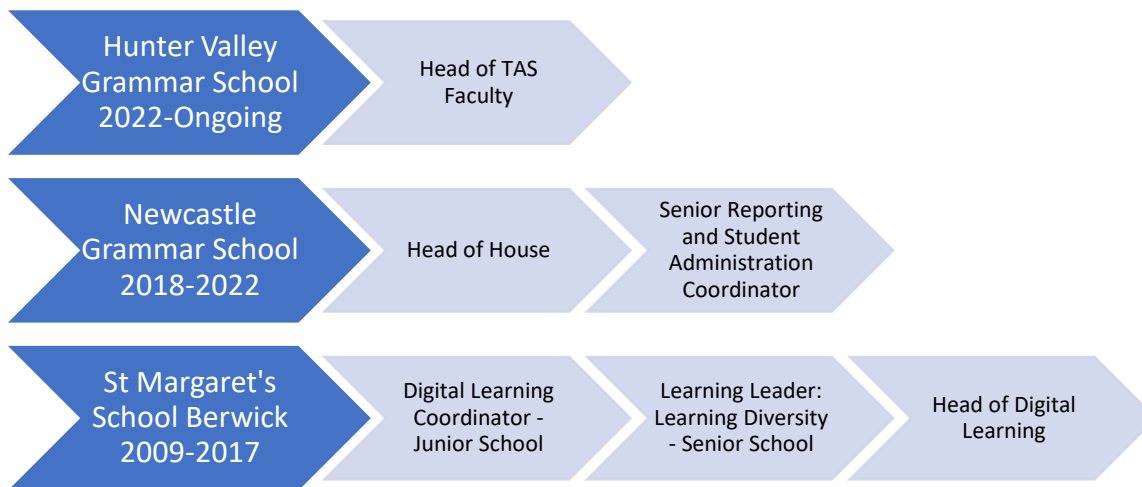


PERSONAL SUMMARY

An enthusiastic, hard-working person I am engaged in educational leadership in the Newcastle region. I possess a wide range of skills and experience in all areas of education, leadership and policy making. I am reliable, loyal and committed to ensure that I give back to the community I work in. I pride myself on my ability to adapt and change. I have demonstrated a capacity to take on new roles and excel in them through determination and a love of personal development and lifelong learning.

My analytical mindset ensures I am able to foresee potential issues and, using upstream thinking, develop a proactive strategic approach to risk mitigation. I hope to be able to continue to make a valuable contribution to the future of the Port Stephens Region and its local community.

CAREER HISTORY



LEADERSHIP EXPERIENCE

- Annual budget setting ongoing management of spending
- Performance management of team members and staff appraisal
- Mentoring for new educators
- Whole staff leadership
- Effective change management including stakeholder engagement
- Student engagement and involvement in strategic direction
- Facilitation of and design for teacher professional development

Hunter Valley Grammar School – Newcastle, NSW (2022-ongoing)

Head of TAS and House Mentor (leader of House program)

January 2022 – present

Duties / Responsibilities:

- Contribute to the strategic direction of the academic program at HVGS
- Provide leadership and direction for a diverse team of educators in a range of teaching and learning areas
- Consult on information system delivery (TASS) and assist in the planning for implementation of a Learning Management System
- Set Faculty goals and monitor progress
- Institute a departmental code of professional conduct to maintain high standards
- Manage and respond to breaches of staff professional conduct
- Instigate and monitor staff improvement planning
- Supervise and support AIS VET Compliance and maintenance of RTO status
- Set up a strategic plan within the faculty for continuous improvement
- Develop and contribute to inquiry learning framework across all senior levels
- Analysis and presentation of learning data insights to staff
- Identify opportunities for effective community engagement and develop programs that promote the faculty and the school in a positive way
- After a change in wellbeing structure, I took on the House Mentor role. This entailed maintaining and fostering House spirit through student leadership in the void left after Heads of House were removed

Newcastle Grammar School – Newcastle, NSW (2018-2022)

Head of House and Reporting and Senior Reporting and Student Administration System Coordinator

January 2018 – January 2022

Duties / Responsibilities:

- Provide leadership and direction for a team of pastoral mentors
- Promote professional discussions directed at improving student outcomes
- Manage conflict and stakeholder concerns
- Oversee disciplinary procedures in accordance with the School's positive behaviour framework
- Direct wellbeing plans for students and staff
- Meeting with parents and encouraging their involvement in the aims of the school
- Plan and implement House Terms with a Wellbeing Focus
- Organise House Days and fundraising events
- Build and maintain House culture
- Act as a Coach for staff Professional Learning
- Provide direction and professional development for staff in the use of critical digital systems
- Administer the Senior School's reporting system for Y7-12
- Administer the Data Analytics system for tracking academic and wellbeing learning data
- Monitor the achievement of the goals and action plans of the individual students
- Provide high quality education programmes in STEM subjects from Stage 4-6
- Facilitate exceptional outcomes for HSC students including the provision of additional holiday examination preparation sessions.
- Established a beekeeping cocurricular program for senior students

St Margaret's School – Berwick, Victoria (2009-2017)

Head of Digital Learning & Learning Leader: Learning Diversity

January 2015 – 2017

Duties / Responsibilities:

As listed below plus the following additional responsibilities -

- Participation in a Development Forum with software company TASS to develop enhancements to their administration and reporting system to benefit the school.
- Established a program providing a pathway for highly able and gifted students in English and Mathematics
- Provide leadership and direction for a team of Enrichment Teachers
- Promote professional discussions directed at improving teaching and student outcomes
- Provide a clear vision for the Senior School's learning enhancement program for highly able students and those with learning difficulties
- Monitor the achievement of the goals and action plans of the individual students within learning enhancement program
- Recognition of individual differences and specific learning needs
- Provide advice for staff in catering to the individual learning needs of those participating in the Learning Diversity programs.
- Act as a Coach for staff Professional Learning following extensive Peer Coaching training through ISV.

Head of Digital Learning

January 2012 – January 2015

Duties / Responsibilities:

- Teach Computing Y10 Electives
- Teach VCE Computing
- Develop Computing Curriculum
- Manage the 1:1 notebook program
- Manage the school's technology leasing program
- Implement Continuous Online Reporting (Senior School 2013 – Junior School 2014)
- Manage the Academic Reporting System (until Dec 2014)
- Review all education IT Systems annually.
- Coordinate and assist with the implementation and ongoing management of education related IT Systems
- Review and assist with implementation of the School's Cyber Safety curriculum.
- Planning and delivery of Cyber Safety curriculum for students in Years 4 - 12
- Provision and coordination of school-wide staff Professional Learning in relation to eLearning
- Providing a rich and stimulating learning environment for students.
- Regular reporting to parents and school leadership on student outcomes.
- Providing and assisting with a safe and clean learning environment.
- Following and implement the policies and procedures set out by the school.
- Meeting with parents and encouraging their involvement in the aims of the school.
- Plan, coordinate and present at parent information evenings for the school's notebook program
- Coordination of and assistance with camps and excursions
- Work with software companies connected to the school

Generalist Classroom Teacher (Yr 6) and Junior School Digital Learning Coordinator

January 2009 – January 2012

Duties / Responsibilities:

- Preparation and execution of evidence based Individual Learning Plans (ILPs)
- Planning and delivery of curriculum aligned to the AusVELS and IBO (PYP) curriculum
- Provision of staff Professional Learning in relation to eLearning
- Development of an ICT scope and sequence
- Member of the numeracy review committee responsible for developing a numeracy scope and sequence for F-Y6.
- Providing a rich and stimulating learning environment for students.
- Regular reporting to parents and school leadership on student outcomes.
- Providing and assisting with a safe and clean learning environment.
- Following and implement the policies and procedures set out by the school.
- Meeting with parents and encouraging their involvement in the aims of the school.
- Presenting parent information evenings for the school's notebook program
- Coordination of camps and excursions

Selby Primary School – Selby, Victoria (2008-2009)

Generalist Classroom Teacher (Yr 5)

January 2008 – January 2009

Duties / Responsibilities:

- Planning and delivery of curriculum aligned to the VELS curriculum
- Preparation and execution of Individual Learning Plans (ILPs) for selected students
- Member of the literacy curriculum group – developing programs based on Deb Sukarna's work.
- Providing a rich and stimulating learning environment for students.
- Preparation and ongoing monitoring of behaviour plans.
- Regular reporting to parents and school leadership on student outcomes.
- Providing and assisting with a safe and clean learning environment.
- Following and implement the policies and procedures set out by the school.
- Meeting with parents and encouraging their involvement in the aims of the school.
- Coordination of the Year 5 City Camp and regular excursions
- Completion of Teacher Proficiency requirements for VIT.

ACADEMIC QUALIFICATIONS

University of Tasmania, Hobart Tasmania

2020 – 2021

Diploma of Sustainable Living – Dean's Honour Roll 2021

Subject areas:

- Sustainable development
- Land use, biodiversity and environmental regeneration
- Implementation of the UN Sustainable Development Goals
- Food security, health and wellbeing

Monash University, Clayton & Peninsula

2003 – 2007

Bachelor of Education / Bachelor of Arts (Secondary) 2003

Subject areas:

- History
- Environmental Science
- English

Bachelor of Education (Primary) 2004-2007

Subject areas:

- Primary Teaching
- Early Learning

Frankston High School – Years 7 - 12

1997 – 2002

Secondary School 97.25 ENTER

KEY SKILLS AND COMPETENCIES

Professional

- Knowledge of health and safety issues.
- Detailed understanding of equal opportunities.
- Emergency Management Awareness Training.
- First Aid Training – Level 2.
- Ensures confidentiality whenever required.
- Participates in continuous professional development and ongoing education.

Personal attributes

- Excellent communication skills.
- Possessing a professional, responsible and caring attitude.
- Able to use initiative when solving problems.
- Able to work independently.
- A capacity for innovation.
- Very organised and enthusiastic.
- Attention to detail with a positive attitude.
- Works well in a team and is always looking for ways to increase team cohesion.
- Exceptional IT skills and knowledge of software systems and cyber security.
- Can manage and remain calm in stressful situations.

Hobbies, Interests and Other Related Skills

- Beekeeping
- Gardening
- Web Design
- Coding
- Sports
- Cooking

REFEREES

Mrs Erica Thomas
Head of School
Newcastle Grammar School
0410 402 473

Mr Rob Barter
Head of STEM Department
Newcastle Grammar School
0488 426 383

Mr Nick Joliffe
Dean of Studies
Hunter Valley Grammar School
0408 976 791

Ms Fiona Williams
Principal (former Head of School - St Margaret's School)
Casey Grammar School
0433 608 301

***Additional referees available on request.**